



### **Educator news**

Congratulations to Nea and Monique who have recently completed Certificate III, and to Val who has completed Certificate IV in Training and Assessment!!

Sadly, Melinda has closed her service. We would like to take the opportunity to thank Mel for her wonderful work and to wish her the best for the future.

### **Working with Children Checks**

Some Educators are due to apply for the “new” WWCC.

Please visit [www.kidsguardian.nsw.gov.au](http://www.kidsguardian.nsw.gov.au) by 31<sup>st</sup> March 2018 to apply. You will receive an application number and you will need to take this and your driver’s license to the Service Centre (RMS) in Rusden St to complete the process.

A WWCC number will be emailed to you and you will need to provide this to us so we can verify it for our Register. Thanks!

### **Sun safety**

With the weather warming up it’s time to remind everyone of the service’s Sunsafe policy. Hats, clothing with sleeves and sunscreen are recommended for both adults and children.



### **Booking sheets**

Have you confirmed your vacancies and availability for the Christmas holidays and 2018 yet?

Could you please send your Booking Sheet in ASAP. We have families looking for alternative care as their Educators take leave.

### **The new Family Package**

Child care fee assistance is changing from 2 July 2018. The new package includes a Child Care Subsidy which will replace the current Child Care Benefit and Child Care Rebate. There will be changes to the annual subsidy cap which will make child care more affordable for most families.

Webcasts are being run . To register for a session visit [www.education.gov.au/childcare](http://www.education.gov.au/childcare)

### **Electronic timesheets are coming in 2018**

Harmony for Educators is an easy to use software solution that takes care of all your FDC business needs in one smart system.

Through Harmony all Educators will be completing online timesheets with an electronic signature from the families

Training for Educators and Staff will start in 2018





## Christmas and Santa are on their way!

### The Children's Christmas Party

Tuesday 19<sup>th</sup> December between 10am and 12.30pm @ Community Preschool, Allingham St.

Children, Educators and families invited.  
Please return booking sheet and permission notes by 12<sup>th</sup> December

**What to bring:** picnic blanket or chair, picnic lunch, water bottles, hats and sunscreen.

We will supply cake, ice blocks and lollies and Santa (he will be arriving at approximately 11am).

*Unfortunately we will have to cancel if the weather is not good as this will be an outdoor party.*

### The Educator's Christmas Party

Join the celebration Friday 1<sup>st</sup> December at 7pm @ the Railway Hotel. Meal at own expense. Please bring a \$10 gift to contribute to Secret Santa. RSVP 27<sup>th</sup> November.

### Office closure- Christmas/New Year

The office will be closing for the Christmas break at 4.30pm on Thursday 21<sup>st</sup> December and re-opening at 8.30am on Monday 8<sup>th</sup> January.

If you need to contact us during this time please call the service mobile 0417 550072.

*Please ensure that you have your timesheets to us by Tuesday 19<sup>th</sup> December.*



### Sustainability tip

Can you share a tip in our Facebook group- (FDC Armidale Conversation Group) ONE tip for others

### Paper work tip

Have different files for each child and place pictures, artwork, notes together. Sort through EACH MONTH  
Do the same for your receipts.

### Things to look forward to in 2018

Nature Play Workshop in April

The next Mini Conference - probably November. Suggestions for sessions needed.

Play sessions at Community Pre School  
Play Sessions with Gubi Gaban (Guyra)

Social gatherings - Barefoot bowls?

Community involvement and participation as a service

New children in care- looking forward to meeting them and their families

Remember to plan for your wellbeing breaks and holidays too.

All the best,  
Sue, Liz and Pat

