



Armidale & District Family Day Care

Notification of changes to Educator's home

Educators must give notice, in writing, to the Nominated Supervisor at least 6 weeks prior to any proposed structural alteration to, or demolition of any building or other structure at their home. A risk management plan must be completed below, and the Educator should notify their Home Insurer and their Public Liability Insurer.

Educator's name: _____ Date: _____

Description of the changes:

Identified hazard	Measures taken to reduce risk